



## ADDENDUM NUMBER ONE

October 11, 2022

**RFP #23-914-01  
INCOME VERIFICATION SERVICES**

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR QUOTES.

**QUESTION #1** Approximately how many background checks do you anticipate running in a year?

ANSWER: **Approximately 15,100.**

**QUESTION #2** Do you require any specific integrations with other HR software? And if so, which one(s)?

ANSWER: **No.**

**QUESTION #3** Question: We provide employment and income verification services via a consumer-permissioned data model which means that we require the consumer to be involved in the process in providing their login credentials to their payroll systems, i.e. we are not a database that already holds this information. Are you ok with us reaching out to the individuals you want to verify employment and income for and engaging with them? You would have to provide us with their email addresses and/or cell phone numbers.

ANSWER: **No**

**QUESTION #3**

Before deciding to participate in an RFP process Checkr requires a 30-60 minute discovery call with each of the business stakeholders from HR, talent acquisition, and legal.

Please let me know if this is something you can help facilitate.

**RESPONSE:** A pre-proposal conference will be hosted October 13, 2022, at 10 am via Zoom for all potential respondents. We cannot hold a private meeting with one vendor during an active solicitation period.

**Zoom Meeting Link:** <https://us02web.zoom.us/j/87425529816?pwd=ZFZtWmtTREh5WTZaMTMwTThVbVlQZz09>

**Zoom Meeting ID:**

Meeting ID: 874 2552 9816  
Passcode: 411262

**ITEM #1** Delete due date 2:00pm CST, October 18, 2022  
INSERT: **Due date 2:00pm CST, October 20, 2022**

**ITEM #2** Question deadline 2:00pm CST, October 11, 2022  
INSERT: **Question deadline 2:00pm CST, October 13, 2022**

**Quotes must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Thursday, October 20, 2022.** All terms and conditions shall remain as stated in the original Request for Quotes. Question submittal deadline **Thursday, October 13, 2022, 2:00 PM CST. All addenda must be acknowledged.**

**END OF ADDENDUM NUMBER ONE**