



ADDENDUM NUMBER TWO

December 23, 2019

RFP #20-915-07

CONSULTANT TO PROVIDE A STRATEGIC PLANNING PROCESS AND FACILITATION SERVICES

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS.

ITEM #1 WRITTEN QUESTIONS RECEIVED

Q1: Could you share with us what prompted the agency to embark on a strategic planning process?

A1: Serving as a blueprint, HANO's leadership envisions that the Strategic Plan will guide the Agency's policymaking, programming, and operational progress in the short and long term.

Q2: How will HANO measure success in its strategic planning process? Will it be based on levels of stakeholder engagement, level of consensus among Commissioners, or other metrics?

A2: A successful planning process will yield a robust Strategic Plan that is informed by diverse stakeholder input and that sets forth a comprehensive framework for accomplishing the work and aspirations of the Agency.

Q3: How does this strategic plan relate to other plans like HousingNOLA? Is this strategic plan meant to govern just HANO internal operations, or could you explain the synergy between this and HousingNOLA, as well as the City of New Orleans 5-Year and Annual Consolidated Plan?

A3: HANO contemplates that the Strategic Plan will not only drive the Agency's internal operations but will also complement and contribute to other affordable housing plans underway in the city of New Orleans.

Q4: Could you help us understand the desire for a timeline of 75 calendar days to complete this work? It is hard for our team to imagine the completion of both Work Phases, including a robust external engagement process and internal process, in such a short period of time. Comparable processes to this one usually take longer.

A4: The 75-day Strategic Plan timeline was developed to coincide with HANO's Public Housing Agency (PHA) Annual and 5-Year Plan deadlines which are mandated

under HUD regulations. HANO recognizes, however, that the Strategic Plan and PHA Plans have individual process requirements which may not allow for scheduling synchronization. Addendum #1, issued on December 16, 2019, provides for a possible extension of up to 120 calendar days for completion of the Strategic Plan.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Monday, January 27, 2020. All terms and conditions shall remain as stated in the original Request for Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER TWO