



## ADDENDUM NUMBER TWO

June 24, 2021

RFQ #21-910-35

### **DISASSEMBLE CURRENT UPS SYSTEM & INSTALL NEW UPS SYSTEM & BATTERY CABINET**

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR QUOTES.

#### **Item #1 WRITTEN QUESTIONS RECEIVED**

**Q1: The solicitation states that installation is required. If installation by a licensed electrician is required, a site visit is needed to determine length of run for wire, conduit and other logistic parameters. If applicable, can you provide a site contact name and phone number, and extend the due date so I can schedule this visit?**

A1: A site visit is scheduled for all interested parties on Monday 6/28 at 10:00 AM. Issachar Nichols 504-717-1303 is the Project Manager for this project.

**Q2: If a site visit cannot be scheduled, can you provide the distance between the governments existing input and output breaker panels and the proposed location of the new UPS?**

A2: Approximately 8-10 feet.

**Q3: Does the Housing Authority have standard dock facilities and/or equipment to off load heavy pallets of equipment from a large truck or will inside delivery be required?**

A3: Inside delivery is required. HANO does not have standard dock facilities or equipment to off-load heavy pallets of equipment from a large truck. Furthermore, the installation site is located in a server room on the building's third floor, accessible by stairs or elevator. Contractor is responsible for delivery to the installation site.

**Q4: If inside delivery is required, please provide detailed information regarding any obstacles that will need to be negotiated, such as stairs or narrow doorways less than 36" wide. If applicable,**

**please provide the approximate distance from where the requested equipment will be off loaded and the final delivery location. Please elaborate about any possible difficulties in moving the equipment inside the building.**

A4: Contractor is responsible for delivery to the installation site, on the building's third floor, accessible by stairs or passenger elevator. Similar equipment has been delivered to the installation site by elevator without issue from narrow doorways or stairs. Approximately 100' of distance from load/unload to destination site.

**Q5: Is this Sealed Proposal restricted to the purchase of the exact items and manufacturers specified or will equivalent equipment manufactured by a different company be considered for award.**

A5: No substitutions for the make/model of UPS and/or battery cabinet will be accepted. Compatible batteries matching or exceeding the specifications listed are acceptable substitutes.

**Q6: The SOW ask for a battery replacement of (20) 6-620 batteries, but the pricing table ask for a new Toshiba UPS and Battery Cabinet. Can you clarify what the actual SOW of work is for this job please?**

A6: The overall quote is for hardware and services involved in the deactivation, removal, and disposal of the existing UPS system, including the battery cabinet and the installation of the new, UPS and battery cabinet.

**Q7: The Scope of Work as stated on pages 8 thru 10 does not correlate with the request for a new UPS system as stated on page 8, in the 2nd paragraph titled INTRODUCTION. Can you please explain the discrepancy?**

A7: The overall bid is for hardware and services involved in the deactivation, removal, and disposal of the existing UPS system, including the battery cabinet and the installation of the new, UPS and battery cabinet.

## **ITEM #2 QUOTE DUE DATE AND TIME**

DELETE: remove "QUOTE DUE BY: 2:00 P.M., WEDNESDAY, JUNE 30, 2021" from the RFQ.

INSERT: add "QUOTE DUE BY: 2:00 P.M., TUESDAY, JULY 6, 2021" to the RFQ.



**Quotes must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Tuesday, July 06, 2021. All terms and conditions shall remain as stated in the original Request for Quotes. All addenda must be acknowledged.**

**END OF ADDENDUM NUMBER TWO**