

HOUSING AUTHORITY OF NEW ORLEANS  
PROCUREMENT AND CONTRACTS DEPARTMENT  
PURCHASE AND INSTALLATION OF  
HYDRAULIC RAMPS ON VANS  
REQUEST FOR QUOTES #15-913-15

4100 TOURO STREET  
NEW ORLEANS, LA 70122  
DATE: FRIDAY, MAY 8, 2015

REQUEST FOR QUOTE FORM

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTRACT ADMINISTRATOR: DIANNE WILTZ-HUNLEY; PHONE: (504) 670-3249; FAX: (504) 286-8224

QUOTE DUE BY: FRIDAY, MAY 22, 2015 @ 2:00 pm

**SCOPE OF SERVICES:**

The Housing Authority of New Orleans seeks an experienced, qualified contractor with the professional skill and expertise to retrofit two 2006 Ford E-450, 14' dry freight vans by removing the existing rear swing doors and installing a new 2,500 lb. capacity hydraulic ramp assembly. Once installed, the new hydraulic rear ramp assembly will function as a new rear door having the ability to fold outward as the ramp approach for loading and off-loading machines and equipment. The submitted quote shall include all parts and labor required for the preparation, structural support, and proper installation of the new ramp assembly.

**Special Instructions and Required Submittal Documents:**

1. All required submittal documents shall be delivered or faxed to Audrey Plessy, Procurement Manager at (504) 286-8224, no later than **2:00 p.m., CST on Friday, May 22, 2015**.
2. Submit this Request for Quote (RFQ) form and the attached Quote Proposal Form indicating the unit cost and extended cost.
3. Questions are to be submitted in writing to: Dianne Wiltz-Hunley, Contract Administrator, at [dwiltz@hano.org](mailto:dwiltz@hano.org).

QUOTE VALID UNTIL: \_\_\_\_\_

QUOTE SUBMITTED AND AUTHORIZED BY: \_\_\_\_\_ ON \_\_\_\_\_ 20\_\_\_\_

HANO reserves the right to execute a Contract/Purchase Order with the responsible individual(s), firm(s), or organization(s), which provide the greatest benefit to this agency, not necessarily the lowest price.

**THIS IS NOT AN ORDER REQUEST**

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QUOTE PROPOSAL FORM

QTY	EQUIPMENT	MANUFACTURER/ MODEL	UNIT COST	EXTENDED COST
2	Remove existing rear doors; install new 2,500 lb. hydraulic ramp assembly on 2006 Ford E-450, 14' dry freight van body.		\$	\$
<b>TOTAL EXTENDED COST</b>				\$

Company Name: \_\_\_\_\_

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Name (Print or Type)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_

