



ADDENDUM NUMBER ONE

September 14, 2017

**RFQ #17-916-23
COLLEGE CAMPUS TOURS - 2017**

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING INTO THE REFERENCED REQUEST FOR QUOTES.

ITEM #1 WRITTEN QUESTIONS RECEIVED

- Q1: Is the school group going to set up the seminars on their own?
- A1: **No. HANO expects the tour company to provide educational seminars/learning opportunities to the students.**
- Q2: How old are the students in the group?
- A2: **The age of the students range from 16 to 18.**
- Q3: How will the organization be paying for the trip? Via Purchase Order?
- A3: **Payment will be made to the successful Contractor via Purchase Order.**
- Q4: The trip is only 1 month away so the hotel will need a list as soon as possible as well as payment. How quickly can they provide a hotel rooming list?
- A4: **The list can be provided to the selected Contractor upon award.**

Quotes must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Wednesday, September 20, 2017. All terms and conditions shall remain as stated in the original Request for Quotes. All addenda must be acknowledged.

END OF ADDENDUM NUMBER ONE

**HOUSING AUTHORITY OF NEW ORLEANS
PROCUREMENT AND CONTRACTS DEPARTMENT
COLLEGE CAMPUS TOURS 2017
REQUEST FOR QUOTES #17-916-23**

ACKNOWLEDGEMENT OF ADDENDA

Respondent has received the following Addenda, receipt of which is hereby acknowledged:

Addendum Number: _____ Date Received: _____

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(Firm Name)

(Authorized Signatory)

(Printed Name and Title)