



ADDENDUM NUMBER ONE

March 23, 2016

RFP #16-908-06; VOLUNTARY GROUP VISION INSURANCE

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR PROPOSALS.

ITEM #1 EXTENSION OF PROPOSAL DUE DATE

Delete: Proposals will be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m. CST on Thursday, March 24, 2016.

Insert: Proposals will be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m. CST on Friday, April 1, 2016.

ITEM #2 QUESTIONS SUBMITTED IN WRITING

Q1: Can we please get a copy of the current vision benefit summary?

A1: Currently, HANO does not have vision insurance.

Q2: Can we get a copy of the solicitation, or at least the forms in Word document format?

A2: HANO does not provide a Word version of the RFP. However, Respondents that wish to receive the Cost Proposal Form in Word, may send a request via email to: Dianne Wiltz-Hunley, Contract Administrator at dwiltz@hano.org.

Q3: Do you have a census which includes all eligible employees? We will need DOB/Age, gender and dependent elections (ee, es, ec or ef).

A3: Currently, HANO has a total of approximately 243 full time employees.

Attached is a list containing eligible employee's gender and DOB. Refer to Item #3 of this addendum.

Q4: Is there a current vision plan in place? If so, will you be sending out experience? Elections? Plan Design?

A4: No. Currently, HANO does not have a vision plan.

Q5: Are you planning on implementing one plan or two?

A5: HANO is only interested in implementing a plan that contains one or more options for employees to choose.

Q6: Please indicate what effective date is being requested for the Voluntary Vision.

A6: Upon execution of a contract, it is anticipated that the effective date of the plan will be the first day of the following month.

Q7: An insurance carrier forwarded a quote to purchase a dental and vision plan last year. Are any previous quotes referenced in this RFP? Is this an opportunity for any insurance carrier to submit a competitive price?

A7: All quotes previously submitted will not be considered for the purposes of selection, and are for cost estimating purposes only. All potential respondents must submit their response in accordance with Part III – Submission Requirements, which will be evaluated by HANO in accordance with Part IV – Evaluation Process.

Q8: I believe we will need a fulltime eligible census in excel to proceed. Will this be available?

A8: There are approximately 243 fulltime employees as well as their dependents that are eligible to participate in the voluntary vision benefits plan that shall be offered by HANO.

Attached is a spreadsheet that includes the number of eligible fulltime employees and their dependents that currently participate in HANO's voluntary healthcare plan(s).

ITEM #2 PART III SUBMISSION REQUIREMENTS

Delete: "All information must be included in the Statement of Qualifications Form (Appendix B). If additional space is needed, additional pages may be attached", from the RFP.

A Statement of Qualifications is not required, or will be provided as a required submittal document to this RFP.

ITEM # 3 LIST OF FULLTIME ELIGIBLE EMPLOYEES

Insert: HANO List of Eligible Fulltime Employees, as attached.

ITEM # 4 ACKNOWLEDGEMENT OF ADDENDA

Insert: Acknowledgement of Addenda Form, as attached.

Proposals must be received by the Housing Authority of New Orleans (HANO) in the Department of Procurement and Contracts by 2:00 p.m. CST on Friday, April 1, 2016. All terms and conditions shall remain as stated in the original Request or Proposals. All addenda must be acknowledged.

END OF ADDENDUM NUMBER ONE

**HOUSING AUTHORITY OF NEW ORLEANS
PROCUREMENT AND CONTRACTS
VOLUNTARY GROUP VISION INSURANCE
REQUEST FOR PROPOSAL #16-908-06**

ACKNOWLEDGEMENT OF ADDENDA

Offeror has received the following Addenda, receipt of which is hereby acknowledged:

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

(Offerors Name)

(Signature)

(Printed or Typed Name)

HANO LIST OF ELIGIBLE FULLTIME EMPLOYEES		
Number of Employees	Gender	Date of Birth
1	F	8/17/1976
2	M	7/20/1953
3	F	9/18/1956
4	M	8/28/1946
5	F	8/31/1954
6	M	7/28/1956
7	M	8/10/1969
8	M	12/9/1970
9	F	10/5/1972
10	M	11/30/1969
11	M	1/25/1971
12	M	1/8/1948
13	M	5/22/1951
14	F	6/27/1963
15	M	11/5/1980
16	F	10/18/1964
17	F	7/26/1993
18	F	8/8/1964
19	M	4/4/1957
20	F	3/1/1985
21	F	3/20/1973
22	F	3/23/1964
23	F	10/29/1978
24	M	4/23/1979
25	M	6/10/1957
26	F	7/12/1989
27	F	6/25/1967
28	M	4/1/1957
29	M	11/24/1944
30	F	7/16/1982
31	M	11/2/1965
32	F	7/10/1974
33	M	3/10/1965
34	M	4/27/1962
35	F	12/2/1980
36	F	11/25/1969
37	F	1/27/1953
38	F	2/10/1979
39	M	5/15/1957
40	F	12/13/1987
41	F	2/8/1957

42	M	12/25/1982
43	F	2/5/1964
44	F	8/5/1968
45	F	12/23/1949
46	F	3/23/1962
47	F	1/31/1986
48	F	3/27/1968
49	F	5/29/1974
50	F	2/23/1976
51	M	3/8/1984
52	F	10/3/1948
53	F	12/6/1965
54	F	1/1/1970
55	M	11/23/1992
56	M	5/10/1977
57	F	11/5/1965
58	F	2/10/1965
59	F	7/7/1956
60	M	8/9/1958
61	M	8/25/1989
62	M	2/4/1958
63	F	5/20/1981
64	F	1/21/1958
65	M	12/9/1970
66	M	4/14/1973
67	F	8/24/1980
68	M	1/9/1961
69	M	12/26/1965
70	M	7/3/1990
71	F	3/23/1952
72	F	1/14/1980
73	M	10/19/1964
74	F	3/17/1965
75	F	2/26/1962
76	F	3/23/1983
77	F	10/22/1985
78	M	1/14/1992
79	F	9/4/1963
80	F	12/19/1986
81	F	3/8/1978
82	F	1/18/1975
83	F	8/5/1977
84	F	5/25/1958
85	F	8/12/1978
86	F	9/5/1961
87	M	11/27/1980
88	F	7/13/1976

89	F	6/4/1957
90	M	11/3/1967
91	F	7/12/1968
92	F	2/25/1974
93	M	12/10/1979
94	F	4/11/1946
95	F	1/12/1971
96	F	7/27/1986
97	M	2/8/1953
98	F	8/8/1960
99	M	5/24/1957
100	F	6/11/1977
101	M	7/3/1990
102	M	5/19/1980
103	F	5/8/1975
104	M	12/9/1993
105	F	1/9/1965
106	M	6/29/1982
107	F	12/5/1971
108	M	2/18/1989
109	F	8/25/1950
110	F	3/4/1962
111	F	12/27/1991
112	M	11/13/1963
113	F	12/8/1969
114	F	6/17/1970
115	F	3/22/1969
116	F	8/20/1977
117	F	8/19/1970
118	M	1/1/1965
119	M	9/15/1981
120	M	10/5/1967
121	M	3/8/1960
122	F	11/7/1952
123	M	6/1/1952
124	M	11/3/1954
125	F	5/4/1984
126	M	7/4/1984
127	M	3/20/1966
128	F	12/22/1956
129	F	6/21/1970
130	M	12/31/1954
131	F	10/9/1976
132	F	9/12/1970
133	F	1/15/1972
134	M	12/22/1990
135	M	4/20/1993

136	F	4/3/1977
137	F	4/12/1987
138	M	9/4/1979
139	F	9/14/1971
140	F	1/22/1980
141	F	8/22/1957
142	M	7/16/1950
143	F	4/6/1955
144	F	4/25/1963
145	F	4/3/1957
146	F	2/11/1959
147	F	2/6/1986
148	F	5/25/1984
149	F	5/21/1978
150	M	11/11/1970
151	M	1/15/1969
152	F	10/29/1959
153	M	6/18/1956
154	F	1/4/1973
155	F	7/19/1988
156	F	9/25/1984
157	M	6/7/1953
158	M	4/20/1966
159	M	12/13/1975
160	F	7/9/1969
161	F	2/12/1987
162	F	6/29/1964
163	F	11/23/1966
164	F	3/20/1977
165	F	7/24/1953
166	F	7/21/1973
167	M	1/28/1985
168	F	6/5/1971
169	M	12/14/1970
170	M	11/8/1959
171	M	6/9/1979
172	F	11/24/1975
173	F	5/21/1972
174	F	8/7/1979
175	F	11/14/1976
176	F	4/16/1979
177	M	1/3/1974
178	F	12/1/1964
179	F	8/29/1988
180	M	10/20/1950
181	F	9/12/1979
182	F	12/15/1975

183	F	2/18/1955
184	M	2/15/1961
185	F	4/6/1962
186	M	10/27/1969
187	M	7/15/1985
188	F	11/2/1988
189	M	11/25/1979
190	M	3/1/1954
191	F	7/26/1955
192	F	12/1/1984
193	F	6/27/1977
194	F	4/22/1954
195	F	5/21/1973
196	M	5/27/1963
197	M	10/2/1966
198	F	6/10/1983
199	M	8/23/1962
200	F	1/8/1989
201	M	9/3/1961
202	M	3/3/1986
203	F	10/2/1988
204	F	10/28/1972
205	F	7/24/1953
206	F	10/13/1958
207	F	8/11/1973
208	F	11/13/1975
209	M	3/4/1960
210	F	10/19/1980
211	F	9/20/1960
212	F	2/4/1961
213	F	7/25/1986
214	F	6/14/1978
215	M	5/2/1992
216	M	8/29/1953
217	F	4/21/1992
218	F	6/29/1952
219	F	5/26/1970
220	F	2/22/1984
221	M	9/8/1967
222	M	6/28/1983
223	F	8/15/1983
224	F	12/8/1960
225	M	8/24/1974
226	F	11/20/1978
227	F	9/10/1978
228	F	8/2/1983
229	F	2/20/1953

230	M	9/19/1958
231	F	3/24/1976
232	M	6/29/1949
233	F	11/26/1981
234	M	12/27/1959
235	F	10/20/1985
236	F	11/28/1950
237	M	12/31/1977
238	M	11/27/1967
239	F	1/14/1957
240	F	7/12/1967
241	F	5/19/1975
242	F	4/8/1951