



ADDENDUM NUMBER ONE

April 29, 2016

**RFQ #16-904-20
ON-CALL GRAPHIC DESIGN SERVICES**

THIS ADDENDUM IS BEING ISSUED TO INCORPORATE THE FOLLOWING IN THE REFERENCED REQUEST FOR QUOTES.

ITEM #1 QUESTIONS ASKED

Q1: Can companies outside of the United States submit quotes and perform the required services?

A1. Yes.

Q2: Are representatives of companies outside of the United States required to come to the United States for meetings if awarded a contract?

A2: The awarded contractor may be required to meet with HANO staff at the housing authority at any point during the contract period.

Q3: Can offers be submitted via email?

A3: Pursuant to the Request for Qualifications (RFQ), "All quotes and required documents shall be submitted via hand delivery or U.S. Mail..."

Quotes must be received by the Housing Authority of New Orleans (HANO) in the Office of Procurement and Contracts by 2:00 p.m., local time on Tuesday, May 10, 2016. All terms and conditions shall remain as stated in the original Request for Quotes. All addenda must be acknowledged.

END OF ADDENDUM NUMBER ONE