

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 23, 2023**

RESOLUTION NO. 2023-12

WHEREAS, the Procurement and Contracts Department of the Housing Authority of New Orleans (HANO) requests that the HANO Board of Commissioners approve revisions to the HANO Procurement Policy; and

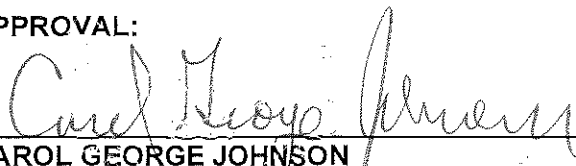
WHEREAS, the requested revision to the HANO Procurement Policy will better align HANO's procurement procedures with the United States Department of Housing and Urban Development's (HUD) standard procurement policy, in format and regulation, as provided in the HUD Procurement Handbook for Public Housing Agencies, 7460.8 REV 2, Louisiana Public Bid Law, and with best practices in the industry; and

WHEREAS, the requested revision entails increasing the minimum required amount, from \$30,000 to \$60,000, when sealed bids must be used for the purchase of materials and supplies, as reflected in the amendment by the Legislature of Louisiana through Act No. 204, further detailed in the document titled HANO Procurement Policy Summary of Changes- May 2023 that is attached hereto,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of New Orleans hereby approves the revision to the HANO Procurement Policy to increase the minimum required amount, from \$30,000 to \$60,000, when sealed bids must be used for the purchase of materials and supplies, as detailed in the document titled HANO Procurement Policy Summary of Changes- May 2023 attached hereto.

Executed this 23rd day of May 2023

APPROVAL:




CAROL GEORGE JOHNSON
PRESIDENT, BOARD OF COMMISSIONERS

May 3, 2023

MEMORANDUM

To: Board of Commissioners
President Carol George Johnson, Vice President Paul Richard,
Commissioner Avery Foret, Commissioner Sharon Jasper,
Commissioner Kim Piper, Commissioner Percy Manson,
Commissioner Monika McKay, and Commissioner Michael Raymond

Through: Evette Hester
Executive Director

From:  Bejide Legania
Manager, Procurement & Contracts

Re: Approval of Updates to HANO's Procurement Policy

The Housing Authority of New Orleans (HANO) is requesting that the Board of Commissioners approve a revision to its current Procurement Policy to ensure that HANO is aligned with the United States Department of Housing and Urban Development's (HUD) standard procurement policy format that is provided in the HUD Procurement Handbook for Public Housing Agencies, 7460.8 REV 2, Louisiana Public Bid Law, and with the best practices in the industry. The specific revision for which approval is requested is detailed in the document titled HANO Procurement Policy Summary of Changes- May 2023 that is provided with and attached to this memorandum and proposed resolution.

The Legislation of Louisiana's 2022 Regular Session included the approval of Act 204, amending Louisiana Public Bid Law by increasing the minimum amount, from \$30,000 to \$60,000, when sealed bids are required to procure materials and supplies.

HANO's Procurement and Contracts Department respectfully requests the HANO Board of Commissioners' approval of the revision to the current HANO Procurement Policy that is detailed in the HANO Procurement Policy Summary of Changes- May 2023 attached to this memorandum and resolution.

HANO Procurement Policy Summary of Changes

May 2023

Below is a list of proposed changes/modifications to HANO's Procurement Policy:

- 1) **Modify the following section** to reflect the Legislature of Louisiana's approval of Act No. 24 of the 2022 Regular Session to amend Louisiana Public Bid Law, increasing the amount that local political subdivisions and local governmental entities are required to use Public Bid Law for the procurement of materials and supplies by sealed bids:

Original language:

Sealed Bids

"The sealed bid method is also used for the purchase of materials and supplies with a value of **\$30,000** or greater and non-complex service contracts with a value of \$250,000 or greater. HANO shall issue an IFB for the purchase in accordance with LA Louisiana Public Bid Law, Revised Statute 38:2211, et. seq."

Modified language:

Sealed Bids

The sealed bid method is also used for the purchase of materials and supplies with a value of **\$60,000** or greater and non-complex service contracts with a value of \$250,000 or greater. HANO shall issue an IFB for the purchase in accordance with LA Louisiana Public Bid Law, Revised Statute 38:2211, et. Seq (Act No. 24, Legislature of Louisiana).