

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 29, 2022**

RESOLUTION NO. 2022-03

WHEREAS, the Housing Authority of New Orleans (HANO) issued Request for Qualifications (RFQ) #21-910-03 for on-call architectural and engineering services on November 19, 2021 ; and

WHEREAS, HANO received seven proposals in response to RFQ #21-910-03; and

WHEREAS, in accordance with all the rules and regulations detailed in the RFQ, the HANO Procurement Policy, and the Procurement Handbook for Public Housing Agencies ("HUD Procurement Handbook"), an Evaluation Committee was established by HANO and the Evaluation Committee reviewed the thirteen proposals that were submitted in response to RFQ #21-910-03; and

WHEREAS, the Evaluation Committee final ranking of the seven proposals that were submitted in response to RFQ #21-910-03 found the proposals of ECM Consultants, Inc., Volume Zero, LLC, Manning, APC and Concordia, LLC to be the highest scoring proposals; and

WHEREAS, the overall contract award, inclusive of all four selected firms, will not exceed the amount of Five Million Dollars and Zero Cents (\$5,000,000);

WHEREAS, the initial term of the contracts is two years with an option to extend one additional year.

WHEREAS, HANO now asks to award on-call architectural and engineering contracts to ECM Consultants, Inc., Volume Zero, LLC, Manning, APC and Concordia, LLC ;

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing approves and authorizes HANO Executive Director, Evette Hester, to enter into negotiations with ECM Consultants, Inc., Volume Zero, LLC, Manning, APC and Concordia, LLC for any on-call architectural and engineering services contract.

Executed this 29th day of March 2022.

APPROVAL:



CAROL JOHNSON
PRESIDENT, BOARD OF COMMISSIONERS



March 29, 2022

MEMORANDUM

To: Board of Commissioners
President Carol Johnson, Commissioner Isabel Barrios, Commissioner Avery Foret, Commissioner Sharon Jasper, Commissioner Percy Manson, Commissioner Monika McKay, Commissioner Kim Piper, and Commissioner Paul Richard

Through: Evette Hester
Executive Director

From: Gionne Jourdan 
Director, Development and Modernization

Re: Approval of Award for On-Call Architectural and Engineering Services - RFQ #21-910-03

On November 19, 2021, HANO issued a Request for Qualifications (RFQ) #21-910-03 for on-call architectural and engineering services. The overall intent of the solicitation was to secure a pool of qualified architects and engineers who could assist HANO with the planning, design, preparation of drawings and specifications and provide subsequent contract administration services required to modernize HANO properties located throughout the City of New Orleans. More specifically, the selected service provider will advise HANO on pertinent technical matters; evaluating both the short and/or long-term capital needs of certain development projects; designing repairs and capital improvements for public bid; and assessing compliance with the Americans with Disabilities Act (ADA) as well as with Uniform Federal Accessibility Standards (UFAS), Fair Housing Act and (FHA) requirements, and the Bid/Construction Documents. Specific work scopes for each project the will be made via Task Orders issued under the on-call A&E Contract.

HANO received seven (7) proposals on or before the deadline date of December 17, 2021. In accordance with the evaluation process outlined in the RFQ, an Evaluation Committee was established to review the received proposals. The Stage I evaluation process included a review of each respondent's written qualifications and a shortlist was then created. Stage II of the process included a virtual presentation via Zoom with the shortlisted Respondents, who addressed any questions and/or concerns the Committee had based on their written submission. Following each Evaluation Stage, the committee discussed the proposals and came to a consensus score based on the information provided in the proposals received.

The final ranking of the Respondents is as follows:

- ECM Consultants, Inc.
- Volume Zero, LLC
- Manning, APC
- Concordia, LLC

Task Orders will be issued among all four On-call A&E Contracts at an amount not-to-exceed Five Million Dollars and Zero Cents (\$5,000,000). The initial term of each contract is two years with an option to extend one additional year.

The evaluation committee hereby recommends that HANO award contracts to the four highest-ranked respondents.

CERTIFICATIONS

The Procurement Manager has certified that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. The procurement memo is in your packet. HANO requests that the Board of Commissioners authorize the Executive Director to execute an On-Call Architectural and Engineering Services Contract pursuant to Request for Qualifications #21-910-03.

[Resolution On The Following Page]