

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 26, 2022**

RESOLUTION NO. 2022-18

WHEREAS, the Housing Authority of New Orleans (HANO) issued Request for Proposals (RFP) #22-913-12 for on-call agency-wide HVAC services on December 17, 2021 ; and

WHEREAS, HANO's Board of Commissioners awarded a contract to Tropical, LLC. on March 29, 2022; and

WHEREAS, due to the continued need to make air conditioning repairs and replacements in anticipation of capital A/C improvements, the rate of spending is higher than anticipated; and

WHEREAS, the agency is requesting to increase the contract amount for Year 1 from \$150,000 to \$300,000; Year 2 from \$75,000 to \$150,000; Year 3 thru year 5 from \$50,000 to \$100,000.

WHEREAS, HANO now asks that it be allowed to increase the total award amount for the On-Call HVAC contract to Tropical, LLC from \$375,000 to \$750,000.

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing approves and authorizes HANO Executive Director, Evette Hester, to amend Resolution No. 2022-05 and the contract award to Tropical, LLC for an on-call HVAC services.

Executed this 26th Day of July, 2022

APPROVAL:



**CAROL GEORGE JOHNSON
PRESIDENT, BOARD OF COMMISSIONERS**



July 26, 2022

MEMORANDUM

To: Board of Commissioners
President Carol Johnson, Vice President Avery Foret,
Commissioner Isabel Barrios, Commissioner Sharon Jasper,
Commissioner Percy Manson, Commissioner Monika McKay,
Commissioner Kim Piper, Commissioner Paul Richard, and Commissioner
Jeffrey Vappie

Through: Evette Hester
Executive Director

From: William Webb
Director, Asset Management

Re: Approval Requested to Amend Resolution No. 2022-05 to Increase Contract
Award for RFP #22-913-12 – On-Call HVAC Services

On March 29, 2022, HANO's Board of Commissioners approved Resolution No. 2022-05 and awarded a contract for Proposal (RFP) #22-913-12 for On-Call HVAC Services. The contract amount was spread over a 5 year period and the initial year was for \$150,000; year 2, \$75,000; year 3, \$50,000; year 4 \$50,000; and year 5, \$50,000.

Our typical cost per year for A/C repair and replacement was closer to \$200,000 per year but we lowered the amount because we had a couple of capital funded projects that included replacement of ac units at both Florida and the Fischer AMP locations. Neither of these projects have yet to get underway so the demand for ac repair and replacement has gone beyond our anticipated cost for the fiscal year. As a result, the agency is requesting that \$150,000 be added to this initial year 1, an additional increase of \$75,000 for year 2; an additional increase of \$50,000 annually for years 3 thru 5. We feel these increases in budgets for year 1 thru year 5 should be sufficient to cover the current task orders being completed and future task orders by Tropical LLC. for repair and replacement of air conditioners at our properties.

HANO requests that the Board of Commissioners authorize the Executive Director to execute an amendment to the Year 1 contract, increasing the not-to-exceed amount to \$300,000, with a \$150,000 Year 2 option, and \$100,000 annual value for option years 3 thru 5, increasing the total award amount for the On-Call HVAC contract to Tropical, LLC from \$375,000 to \$750,000, pursuant to Request for Proposals #22-913-12.