

**HOUSING AUTHORITY OF NEW ORLEANS
INVITATION FOR BIDS
FOR
4100 TOURO STREET ADMINISTRATION BUILDING REPAIR
IFB# 09-130-09-23**

THIS PROJECT HAS AN ESTIMATE RANGE OF \$125,000- \$200,000 DOLLARS

Sealed bids for **4100 TOURO STREET ADMINISTRATION BUILDING REPAIR** will be received by the Housing Authority of New Orleans (HANO) in the Contracts and Compliance Department until **2:00 p.m.** local time on **November 2, 2009**. All bids received by the due date and time will be publicly opened and read aloud in the **Modernization Conference Room** of the Housing Authority of New Orleans.

Deliver **three (3)** complete sets (one original clearly marked or stamped "original", and two (2) copies) of the required submittals, in a **sealed** envelope or box clearly marked with the words "**Bid Documents**", to the Contracts and Compliance Department at the following address:

Housing Authority of New Orleans
Contracts and Compliance Department
4100 Touro Street, Building B, 2nd Floor
New Orleans, Louisiana 70122
Angela Anderson, Vice President of Contracts and Compliance Department

The bidder must place on the outside of the envelope in the upper, left-hand corner the following when submitting their bid:

Contractor's Name and Address
IFB Name and Number
Contractor's License Number
Date and Time bids are due

Bidders desiring to submit their bids electronically in response to this Invitation for Bids must register with Bid Express at www.bidx.com. Contractors using the electronic bidding system are responsible for paying the applicable registration fee associated with utilizing said system. All electronic bids must be submitted through the Bid Express system by the bid due date and time. All timely bids received electronically will be downloaded and read aloud with the paper bids in the **Modernization Conference Room** of the Housing Authority of New Orleans.

The bid documents, including the specifications and drawings on are available on disk. All bidders not registered with Bid Express who wish to obtain a copy of the bid documents must purchase a copy of the specification disk for **\$10.00** per disk. The payment shall be in the form of a **check**, made payable to **The Housing Authority of New Orleans**.

All prime bidders must present their current Contractor's License Number prior to receipt of documents. Payment for and issuance of specification disks shall be facilitated at the following address:

The Housing Authority of New Orleans
4100 Touro Street
New Orleans, LA 70122
Contact Person: Bruce D. Collins, Senior Consultant
Telephone Number: 504-670-3276

Bidders that request the specification disk be sent by parcel post mail shall include a separate check in the amount of **\$30.00** for postage, handling and administrative costs. Bidders that request the specification disk be sent by overnight carrier shall provide bidder's courier's account number, bidder's address, and bidder shall pay all associated costs and fees (costs for specification disk and shipping). Bidders are reminded that overnight packages cannot be delivered to post office boxes.

Each bid shall be accompanied by a bid guarantee equal to 5% of the total amount of the bid submitted.

A pre-bid conference, followed by a site visit, will be held at the Housing Authority of New Orleans, 4100 Touro Street, Modernization Conference Room on Tuesday, October 20, 2009 at **10:00 a.m.** Prospective bidders are encouraged to attend. Failure to attend or visit the premises shall be no defense in failure to perform contract terms.

All bids submitted are subject to these Instructions and Supplemental Instructions to Bidders, General Conditions, Specifications, and all other requirements contained herein, all of which are made a part of this Invitation for Bid by reference.

The Housing Authority of New Orleans reserves the right to reject any or all bids for just cause and to waive any informalities in the bidding if it is in the public interest to do so.

This advertisement shall run on October 9, 2009, October 14, 2009 and October 19, 2009.

HOUSING AUTHORITY OF NEW ORLEANS

Karen Cato-Turner
Executive Administrator